

## Protocol on COVID-19 (Coronavirus) addendum to Illness Policy

### Advice from HSE on protecting staff, children and parents from COVID-19 (Coronavirus)

Affected regions **currently** are

- China
- Hong King
- Iran
- Japan
- Singapore
- South Korea
- Italian provinces of Lombardy, Piemonte, Veneto and Emilia-Romagna

If a parent, child or staff member has been in any of the above regions

OR

Have been in contact with a person diagnosed with COVID-19

OR

Have attended a healthcare facility in another country where patients with COVID-19 are being treated

They must:

Contact **HSELive on 1850 24 1850** or a GP to discuss the circumstances of the trip

If individuals are well and have not been in contact with COVID-19, they should watch out for symptoms over the next 14 days. They can continue with their daily life and go to work as usual.

If children or parents have no symptoms, you do not need to take any measures in your service. There is no need for children to be excluded, unless they begin to exhibit symptoms.

### **FOR STAFF – Protecting yourself and children from COVID-19**

- Frequently clean hands by using soap and water or alcohol-based hand gel.
- Encourage children to wash hands thoroughly
- When coughing or sneezing, cover your mouth and nose with flexed elbow or tissue – discard tissue immediately in a closed bin. Wash hands with soap and water or alcohol-based hand gel.
- Avoid touching your eyes, nose and mouth – if you touch your eyes, nose or mouth with your contaminated hands, you can transfer the virus from the surface to yourself.

Please note that if a case of COVID-19 arises in any of our local primary schools, and the school is advised to close, Cairdeas will be unable to accommodate children from that school in our afterschool or out of school service.